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Bilingual English-Spanish Sales Account Manager who exceeds sales projections. Passionate with delivering outstanding customer service. Well-versed in product offerings. Proven track record of achieving profit goals at the highest level. Developing key growth sales strategies hitting annual targets, building relationships and understanding customer trends.

Microsoft Office

Certificate of Origin - International Export

Sage Pro Plus

Adobe Creative Suite

Education

FIDM/Fashion Institute of Design & Merchandising - Los Angeles, CA Associate of Arts, Major: Graphic Design Branding Grad date: 6/11

Experience

Street Level Strategy Campaigns
California Department of Public Health

Pasadena, CA

(July 2022/ Present)

(Feb. 2020/ Feb. 2021)

Customer Service

Key duties included:

- Work from home; making high volume outbound cold calls promoting and booking Covid-19 vaccines
- Obtain and record medical information pertaining to Covid-19 vaccinations.

Swift Home & Living Los Angeles, CA

Manufacturer & wholesaler of home soft furnishings

Key Account & Office Manager

Key duties included:

- Opened and worked closely with eCommerce vendors for our product
- Managed brand website and Excel documents containing full line of products & descriptions for eCommerce.

The Frozen Bean Rancho Cucamonga, CA (Nov. 2019/ Feb. 2020)

Manufacturer of specialty desserts and beverages

Inside Sales/ Account Manager

Key duties included:

- Aggressively generated leads and closed new accounts.
- Performed market assessments, competitor analyses, pricing strategies to maximize sales potential.

Made Goods City of Industry, CA (Mar. 2018/ Mar. 2019)

Luxury home décor wholesale company

International Account Manager

Key duties included:

- In charge of a \$5MM territory consisting of high end furniture stores, interior decorators and international distributors.
- Developed and maintained client relations through follow up and interaction with clients and sales reps.
- Gathered exporting codes and product info to create Certificate of Origin to present to chamber of commerce with commercial invoice.
- Resolved product or service problems by clarifying the customer's complaint; determining the cause of
 the problem; to then select and explain a solution; expedited corrections or adjustments; followed up to
 ensure resolution.

Charles Garnier Paris Los Angeles, CA (June 2012/ Mar. 2018)

High-end sterling silver jewelry manufacturer

Customer Service Rep June 2012/ July 2013

Regional Sales Account Manager July 2013/ March 2018

Key duties include:

- Exceeded sales projection by 28% and increased total customer base 30% totaling to 600 customers nationwide B2B base.
- Developed relationships with key accounts and assisted designers in private labels.
- Daily meetings with each department to review sales and production.
- Trained, coached and managed 5 outside sales reps to have a full understanding of the line.
- Coordinated and set up display with sales team and traveled to 10 trade shows per year nationwide
- Scheduled sales follow up and cold calls two hours daily by phone, email and visiting clients.
- Brainstorm and developed marketing strategies and sales incentives for clients and employees
- Launched new products to new and existing buyers presenting all the details, reaching a customer base.